

Conference Venue

The AsCA'09 conference, including poster presentations and company exhibitions, will be held on the 2nd floor of the Jing-Yi hotel from Oct. 22 to 25, 2009. The Jingyi Hotel is located 11 km from downtown Beijing and 30 km from Beijing International Airport. It is within easy reach of many cultural sights, either via taxi or by subway from two nearby subway stations.

Registration Desk

The registration desk will be located in the lobby of Jingyi hotel on Oct. 22. From Oct. 23–25, the registration and information desk will be moved to the 2nd floor near the Grand Ball Room. The registration desk will be open during the following days and times:

Oct. 22 (Lobby of the Jingyi Hotel): 9:00 – 21:00

Oct. 23 – 25 (2nd floor, near the grand ball room): 09:00-11:30, 13:30-17:30

Any inquiries about the registration, social events, tours, etc. may be answered by approaching any of the staff at the registration desk. Participants may pick up their Conference kits, badges and invitations/tickets at the registration desk.

On-site Registration Fees

Full Registration	USD \$500 or RMB3410
Full-time Student Registration	USD \$350 or RMB2387
Accompanying Person	USD \$200 or RMB1364
One Day Registration	USD \$150 or RMB1023

Payment On-site

Cash and credit cards (Master, Visa and American Express) are acceptable. No personal check and traveler's check are accepted for the payments. All bank charges will be borne by the participant.

Instructions for Presentations

①Presentation facilities:

Powerpoint presentations are encouraged for oral presentations. Laptop Computers and data projectors will be made available in the meeting rooms. If you would like to use your own computer, please send it to our staff at least 20 minutes before the session of your speech.

②Speakers' Information Desk

There will be a designated computer located at the Speakers' Information Desk. This desk will be somewhere near the registration desk. The speakers are encouraged to copy their files to the computer at your earliest convenient time, or are kindly requested to copy your presentation files into this computer at least 20 minutes before the session of your speech. Speakers are advised to preview their presentations before the start of each session.

③Poster session:

- 1) A display board measuring 90cm wide by 120cm high will be provided for each poster. Poster boards are numbered according to the same numbering scheme in the abstract book.
- 2) The poster presentations will be in the room next to the grand ball room on the second floor. The posters will be divided into two sessions during the conference. **The first session of the posters with odd numbers** are requested to be set up in the afternoon of Oct. 22 and its presentation is scheduled at **13:30-15:30 on Oct. 23**. **The second session of the posters with even numbers** are requested to be set up in the same poster room at 20:00-21:30 on Oct. 23 and the poster presentation is scheduled at **13:30-15:30 on Oct. 24**.
 - 1) During the two poster displays, presenters are requested to remain in front of their poster boards to meet with other attendees.
 - 2) Please note that the first session of the poster presenters are advised to take down the posters before 19:00 on Oct. 23 and the second session of the poster presenters should take down the posters before 12:00 on the Oct. 25.

All posters left uncollected at the end of its session will be disposed of by the staff.

- 3) The schedule for poster presentation:

A. Rising Star Symposium: 13:30-15:30 on Oct. 25

The candidates of Rising Star Award are advised to prepare a 15 minutes talk. Six of the candidates will be selected for presentations in the Rising Star Symposium.

B. Posters of first session:

The time for setting up poster: from 14:00 on Oct. 22

Poster Presentation: 13:30-15:30 on Oct. 23

C. Posters of second session: Oct. 23-24

The time for setting up poster: 20:00-21:30 on Oct. 23

Poster Presentation: 13:30-15:30 on Oct. 24

Exhibition

A scientific exhibition will be held during the AsCA'09 to highlight recent developments in technology and to demonstrate new products for the crystallography research and related fields. The exhibition will be on the 2nd floor, where is in front of the grand ball room and near the poster session area. The exhibition will be open from 9:00-18:00 from Oct. 23 –25.

Tea breaks

Morning and afternoon tea breaks will be served daily adjacent to the grand ball room where mineral water, tea, coffee and snacks will be provided..

Internet

Internet access is available in each guest room of the Jingyi Hotel with free of charge.

Meals

①Lunches:

- 1) There are three restaurants and two bars inside Jingyi Hotel. A few more restaurants are within walk distance from hotel.
- 2) Luncheon Seminar: Rigaku Corporation will organize a seminar at lunch time on Oct. 23. The participants are welcome to attend and the lunch will be provided. *The seminar vouchers are available at the registration desk or Rigaku's exhibition booth.*

②Dinners:

The dinners for registered participants will be provided in the Chinese Restaurant and Rose Cafe located on the first floor of Jingyi hotel on Oct. 23 and Oct. 25. The coupons will be placed in your registration package.

③Welcome reception and conference banquet

The welcome reception (Oct. 22) and conference banquet (Oct.24) will be held in the grand ball room of the second floor. The coupons will be placed in your registration package.

Breakfast:

7:30 – 8:30

Participants who stay in Jingyi hotel will have breakfast on the 1st floor of the hotel. Please remember to show your room card when having breakfast.

Smoking

Please be advised that smoking is not permitted inside the meeting rooms.

Social Events

Oct. 22nd (Thursday):

09:00-12:00: Workshop 1: *Macromolecular crystallization, data collection and data processing techniques*

Meeting room 1 (2nd floor)

13:30-17:00: Workshop 2: *Direct-method SAD phasing and dual-space model completion*

Meeting room 1 (2nd floor)

14:00-17:00: Workshop 3: *Publication of Small Molecule Structures in IUCr Journals*

Meeting room 6 (2nd floor)

18:00 –19:00: Opening Ceremony & IUCr Plenary Lecture

Grand Ball Room (2nd floor)

19:00 –20:30: Welcome Reception for registered participants

Grand Ball Room (2nd floor)

Oct. 23rd (Friday):

09:50-10:10: Picture taking for all participants will be in the lobby of the hotel. *Please don't miss it!*

12:00-13:30: Luncheon Seminar by Rigaku Corporation

Oct. 24th (Saturday):

19:00 –21:00: Conference Banquet for registered participants

Awards Ceremony: AsCA Travel Awards, IUCr Travel Awards, Rising Star and Poster Awards

Grand Ball Room (2nd floor)

Oct. 25th (Sunday):

13:30 –15:30: Rising Star Symposium

Grand Ball Room (2nd floor)

Business Meetings

Oct. 22nd (Monday):

09:00 –18:00: Rigaku Corporation Meeting

Meeting room 3 (2nd floor)

Oct. 24th(Saturday):

12:30 –13:30: AsCA Council Meeting

Meeting room 3 (2nd floor)

Oct. 25th (Sunday):

12:30 –13:30: CCrS Council Meeting

Meeting room 3 (2nd floor)

Weather

The optimal season to visit Beijing is Autumn. Late October in Beijing is sunny and comfortable with a little bit cold. The average daily temperature is about 12 °C /53°F, with highs of around 18°C /64°F and lows of around 6°C /43°F. It is an ideal time for tourists to enjoy the beautiful sites of Beijing.

Name Badges

Please do wear your Conference name badge at all times. In addition, tickets issued in your registration package must be presented for all social events.

Participants:	Blue
Exhibitors:	Green
Accompanying persons:	Light blue
Host staff:	Orange

Public Transportation

Transportation in Beijing is convenient, with buses and subway/light rail.

- **Bus:** The bus ride in Beijing costs about 1 yuan - 3 yuan depending on distance. Most city buses run from 5:30 ~ 22:00.
- **Subway/Light rail:** The full fare is about 3 yuan.

Taxis

Taxis are everywhere in the city and is the most convenient way to get around. Taxis charge 2.0 yuan per kilometer for the first 10 km, and then 2.4 yuan for every additional kilometer. Toll fees are an extra. It costs around 100 yuan from the airport to the Jingyi hotel and about 35 yuan to downtown.

Secretariat

If you need help or have any requirements during AsCa'09, please contact the conference secretariat at the registration desk from Oct. 23 – Oct. 25 during daytime hours. Alternatively, the conference secretariat can be reached in the Jingyi Hotel in the evening. The room number and telephone number of the staff will be available on the information board either in the lobby of the Jingyi hotel or on the information desk near the meeting room area.

Or you can contact the staffs below by cell phone if needed

Mr. Xiaoke Xia:	13601365704
Ms. Shunyi Wei:	13011058198
Ms.Ke Chen:	15901483571

Attention

1. All participants are advised to wear name badge during the conference.
2. Please note that all participants are requested to present the corresponding ticket for the meals during the conference, including Welcome Reception and Conference Banquet.
3. The local organizing committee of AsCA'09 will set up receiving stations for the participants both in Terminal No. 2 and Terminal No.3 of the Beijing International Airport on Oct. 22. The participants are advised to look for the **AsCA'09** sign near the exit doors. The staff will escort you to the taxi stand.

- Taxi service:** The cost of the taxi from the airport to the Jingyi Hotel is about RMB 100 yuan. Please show the Taxi Direction Note and map below to the taxi drivers.

Please be advised that you should not accept a taxi service offer anywhere other than at the taxi stand of the airport.

TAXI NOTE

Please take me to the Jingyi Hotel. Thank you!

请送我到京仪大酒店，谢谢

Address of Jingyi Hotel: 北京海淀区大钟寺东路9号

电话(Tel): 010-62165588

